March 3, 2016

**LAMBDA ETA CHAPTER – AUTHOR EXCELLENCE AWARD**

The Delta Mu Delta International Honor Society in Business – Lambda Eta Chapter is proud to announce the requirements for the **2016** “Lambda Eta Chapter Author Excellence Award”. This award is designed to recognize chapter members who have demonstrated excellence in authorship of original work while pursuing a business related degree, publishing in a business journal, or presenting at a business society conference. The basic requirements for each type of award are listed below.

This year we are pleased to announce that up to **$3,000** worth of Author Excellence awards will be presented (each award is **$500**) to award winners who have a qualifying paper or presentation between **July 1, 2015 and June 30, 2016**. Application for awards must be received no later than **May 1, 2016.** Applications will be reviewed through **May 15, 2016**, and recipients will be notified via email by **May 30, 2016.** Recipient recognition will take place as part of Lambda Eta Chapter pre-graduation events for the class graduating in **2016**.

**Award Details**

Each year the Delta Mu Delta International Honor Society in Business – Lambda Eta Chapter provides recognition to members who demonstrate, by outstanding authorship, a significant contribution to the field of business. This award is open to Lambda Eta Chapter members only (but not currently serving officers), and awards are presented in one of three categories:

**1) Student Author Excellence**

Chapter members who are current students at Northcentral University, in a business degree program at any level may submit a Capstone Project, Thesis, or Dissertation Manuscript for consideration for this award. Papers will be scored by three currently serving chapter officers using the criteria listed in Appendix A, and rank-ordered within their associated program (for example, B.B.A., M.B.A., PH.D-B.A., etc.). The top papers in each category, based on the number of available awards, will be recognized with a Student Author Excellence Award.

**2) Publishing Author Excellence**

Chapter members who are not current students at Northcentral University may submit their journal or book (or book chapter) publications accepted from **July 1, 2015** to **June 30, 2016**, in .pdf form for consideration for the Publishing Author Excellence award. Three DMD Chapter Officers will score manuscripts using the criteria listed in Appendix A, and in rank-order. The top manuscripts, based on the number of available awards, will be recognized with a Publishing Author Excellence award.

**3) Presenting Author Excellence**

Chapter members who are not current students at Northcentral University may submit their conference/symposium proceeding presentation manuscript accepted from **July 1, 2015** to **June 30, 2016**, in .pdf form for consideration for the Presenting Author Excellence award. Conference/symposium proceeding presentation manuscripts will be scored by three currently serving chapter officers using the criteria listed in Appendix A, and rank-ordered. The top presentations or proceedings, based on the number of available awards, will be recognized with a Presenting Author Excellence award.

**Application Instructions**

To apply for any of these awards, members must complete the attached application form and submit it, along with the .pdf manuscript for consideration, by **May 1, 2016**, dmd@ncu.edu

Questions about the submission or awards process may be sent to the same email address.

Members should ensure that their application email to dmd@ncu.edu contains the following:

A) Email Subject Line should read “2016 Author Excellence Award”.

B) Complete Application Form (.pdf format)

C) Manuscript (.pdf format)

**Lambda Eta Chapter – Author Excellence Award Application**

**Applicant Information:**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**What year did you become a Lambda Eta Chapter member? \_\_\_\_\_\_\_\_\_\_\_\_**

**Have you received an “Authorship Excellence Award” in the past (y/n)? \_\_\_**

**Are you currently a student at NCU (y/n)? \_\_\_\_ If yes, what program \_\_\_\_\_**

**What is the highest level of education you’ve completed? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Will you be attending graduation activities this year (y/n)? \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Submission Information:**

**Award Type: (select one)**

**\_\_\_\_\_ Student Author Excellence**

**\_\_\_\_\_ Publishing Author Excellence**

**\_\_\_\_\_ Presenting Author Excellence**

**Manuscript Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Publication or Conference Title (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**When was your student paper, published article, or conference/symposium presentation accepted? \_\_\_\_\_\_\_\_\_\_\_**

**Note: For a student paper entry, submit the authorizing Mentor name and date. For a journal, magazine, etc., entry, submit the name and volume (if applicable) of the journal, magazine, etc., along with the date. For conference/symposium presentation, submit the location along with the date (a conference/symposium agenda with the date and location is acceptable).**

**When was (will) your article published or conference/symposium presentation? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Note: For future publication entry, or conference/symposium presentations, submit proof of acceptance from university acceptance official, publisher, editor, and/or presentation official, along with the proposed publication date.**

**Appendix A: (for Chapter Officer use only)**

**Author Excellence Award Score Sheet**

|  |
| --- |
| **Paper Number:** |
| **Directions: In a cell to the right of each component, annotate the number that most closely applies. Total all scores and rank scores for each type of application.** |
| **Component** | **Reporting Standards** | **Strongly Agree** **(4)** | **Somewhat Agree** **(3)** | **Somewhat Disagree (2)**  | **Strongly Disagree (1)** |
| **Title** | **The title provides a meaningful description of the paper without being extraneous.** |  |  |  |  |
| **Abstract** | **The abstract is a concise summary of the entire contents of the paper, including methodology, data, procedures, and outcomes.** |  |  |  |  |
| **Introduction** | **The introduction identifies the significance of the problem or importance of the theme, and outlines the specific objectives of the paper.** |  |  |  |  |
| **Literature Review** | **As appropriate for the type of paper being submitted, the literature is significant and synthesizes the central theories and methodologies from recent and relevant related literature. The gap in literature, that the current study fills is identified, and appropriately situated for the type of study presented.** |  |  |  |  |
| **Methodology** | **The research methodology presents a description of how the study was conducted, including sources of data and the research design. The section should be sufficiently complete that an experienced researcher could replicate the study.** |  |  |  |  |
| **Results** | **Results of the analysis are presented in sufficient detail to assess the research questions or hypotheses that were presented. For quantitative studies, a summary of statistics were presented. For qualitative studies, the major themes or patterns were identified. The results present in any figures/tables are presented in a logical fashion that is easy to assess and comprehend.** |  |  |  |  |
| **Discussion and/or Conclusions** | **The interpretation of the results leads to logical and appropriate conclusions. The discussion or conclusions section(s) presents explanation of findings and other contextual issues.** |  |  |  |  |
| **References** | **Sufficient references are used throughout the paper and are presented in a proper formatting.** |  |  |  |  |
| **Total Score** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Ranking** | **\_\_\_\_\_\_\_ out of \_\_\_\_\_\_\_** |